

## Minutes of *emergency* CELL Partnership Meeting

Monday 18<sup>th</sup> January 2016 at Lynemouth Resource Centre from 4:15pm – 5:30pm

Attendees:	Pat McCann (Chair); Christina Manners; Rebecca Matthews (Minutes); Bob Manners; Andrew Gooding; Bill Tarbit; Sal Armitage; Kevin Hindmarsh; Kevin Stoodley; John McCann; Max Cairns
Apologies:	Cnlr Milburn Douglas; Lynn McIntosh; Guy Nokes

Welcome & Introductions	The meeting was called to make a decision on the process needed for residents to apply for Big Local money for projects not currently in The Plan (and over £500). This needed deciding in order to announce it at The Event on 28 <sup>th</sup> January.	Pat
New Proposals not in the Plan	<p>The fund approval form will need amending and Guy has come up with a draft copy that has expanded the form to fit in all the vital and extra information that is needed. This will still need to be finalised.</p> <ul style="list-style-type: none"> <li>• Pat made proposals and following discussion and amendment the following was agreed by all members at the meeting:             <ol style="list-style-type: none"> <li>1. Residents will be encouraged to approach any CELL Big Local member to discuss their proposal.</li> <li>2. The resident/group/project will then be directed to the appropriate Task Group Leader.</li> <li>3. If it is considered to fit into the overall CELL vision it will be outlined in the next published CELL Life and residents asked for their feedback.</li> <li>4. A deadline date will be set for residents of the four villages to give their feedback. Comments welcome in any format (email, telephone, CELL postboxes)</li> <li>5. The residents feedback will be collated by the Task Group. The decision on whether to put it forward to the Partnership will be made and presented at the next Project Progress (public) meeting.</li> <li>6. A pro-forma will then be filled in by the Task Group Leader and the Proposer and distributed to the Partnership for approval.</li> <li>7. If approved by the Partnership, the Local Trust will be approached for their approval of either new monies to be released or the virement from other projects to be approved. This usually takes up to 3 weeks.</li> <li>8. The Proposer is to be kept in the picture at all times and it is expected that the process will take 4-6 months from initial contact to final decision.</li> <li>9. The decision will be published in CELL Life.</li> </ol> </li> <li>• Projects under £500.00 to be directed to the Community Kitty.</li> </ul>	<p>Guy</p> <p>All to note</p>

