

Meeting Details

CELL BIG LOCAL PARTNERSHIP EXTRAORDINARY MEETING ON MONDAY

29th JUNE 2015 AT

LYNEMOUTH RESOURCE CENTRE AT 4.00P.M.

<u>Attendees:</u>	Pat McCann (Chair); John McCann; Bob and Christina Manners; Bill Tarbit and Rebecca Mathews (minutes); Max Cairns; Sal Armitage; Kevin Hindmarsh;
<u>Apologies</u>	Cnlr Milburn Douglas, Andrew Gooding, Guy Nokes and Lynn McIntosh

<u>1. Web Page Management System</u>	<ul style="list-style-type: none"> • Reference made to ability to comment on each of the completed proformas by way of a Bulletin Board. • Max agreed to circulate the link to members of the Partnership to sign up to. 	Max
<u>2. Process for Completion of Proformas for Approval</u>	<ul style="list-style-type: none"> • Completed proforma goes to Rebecca from Task Group Leaders • Rebecca circulates the proforma to the Partnership and asks for comment and approval/refusal within 10 days. Rebecca will remind Partnership members after 6 days if she has not received a response. • Responses to the proformas will be put the above Bulletin Board that has been set up by Max. • Rebecca will also complete the spreadsheet showing response progress. • An approval of 51% of Partnership members is enough to approve the project i.e. 6 out of 11 members • Invoices for approved projects coming in to Rebecca - she will check with Task Group Leader that the Invoice is correct; she will reference the Invoice as per the approved project proforma; finally, she will pass the Invoice on to Vikki for payment. 	

<p><u>3. Task Group Leaders</u></p>	<ul style="list-style-type: none"> • Transport - John McCann • Environment - Kevin • Poverty- Christina • Jobs - Andrew • Community Buildings and Housing - Tom/Liz • Children and Young People - Pat • Strengthening Communities - Jean and Gillian 	
<p><u>4. Approval of Projects</u></p>	<ul style="list-style-type: none"> • Discussion took place on the submitted projects to date <p>- Transport Group - Arriva Sunday Service Trial - Approved</p> <p>- Transport Group - Morpeth Market Day Community Transport - Approved</p> <p>-Children and Young People Group - Lynemouth Skate Park - Approved</p> <p>- Poverty Group - Training - Approved</p>	
<p><u>5. Projects Pending</u></p>	<p>Discussion took place on a further three projects -</p> <p>- Jobs Group - Star Awards - request for more details and information about the project from Andrew.</p> <p>- Housing and Community Buildings Group - Community Building Rationalisation ** - £5k request for virement from the project "Improving community pride - designated NCC Officer 1 day a week" which is no longer going ahead. Partnership happy to approve the project subject to agreement of Task Group Leaders Tom and Liz Dunn</p> <p>- Jobs Group - Social Enterprise Expansion ** request for £20k virement from the project "NCC Enhancement Team" in the Environment Group. Partnership happy to approve funding request subject to seeing a business plan with evaluations and cashflows for the project.</p>	
<p>Meeting Date and Venue of next Partnership meeting</p>	<p>Tuesday 14th July at 7.00pm at Lynemouth Resource Centre.</p>	