

<u>Attendees :</u>	John & Pat McCann(chair), Liz and Tom Dunn, Guy Nokes , Andrew Gooding, Cllr Milburn Douglas, Pete Duncan, Kevin Hindmarsh, Jean Gardiner, Max and Maureen Cairns, Gillian Mason, Hayley Brown and Sal Armitage, Bill Tarbit (minute taker) Chair welcomed Paul and Charlie Holder, Michelle Elliot and Barry Mead
<u>Apologies:</u>	Bob and Christina Manners, Liz Stobbard.

Minutes

CELL BIG LOCAL STEERING GROUP MEETING

6pm – 9pm Monday 4th August 2014

Lynemouth Resource Centre

<u>Minutes from last Meeting on 09.07.2014:</u>	<ul style="list-style-type: none"> · Agreed as written and signed by the Chair.
<u>Matters Arising:</u>	<ul style="list-style-type: none"> · Hayley clarified the position regarding the Disclosure and Barring Checks and Temporary Event Notice for the Picnic Event – only Pat requires a DBC and it is not required for the Picnic on 17th August. · Pete Duncan to facilitate session with Steering Group on Values – to be undertaken at a future date. · Action Point – Andrew agreed to put proforma for travel expenses claims on the BL web site ASAP. Task Group Leaders can also request the form from him direct. · Post Boxes – completed in part late and missed deadline for proformas for BL Picnic to be returned via Post Boxes. 5 have been completed and 5 remain to be finished. · No further discussion on the wording of the draft CELL Vision Statement from the local PVC Meeting on 3rd July which is – “Making the CELL area an even better place to live by improving communication and accessibility between villages whilst maintaining their individual identity and promoting community spirit. Helping to deliver improvements in the areas identified as priorities by residents: transport, provision for youth, housing and community buildings, tackling poverty, environmental issues and job opportunities”. · Action Point for everyone – Agreed that draft Vision Statement above would be discussed further at the next SG Meeting but comments welcome in advance

<p><u>How best to include new resident volunteers as they join and PVC SUB GROUP feedback</u></p>	<ul style="list-style-type: none"> · The PVC group have not met since the last Steering Group. No progress has therefore been made on the proposed Community Event in late September. · CELL Life Newsletter – an additional two people have turned up at the Steering Group as a result of the Newsletter (Paul and Charlie Holder); it was reported that there was interest in BL arising from attendance at the Ellington Gala. The Lynemouth Gala is being held on Saturday 9th August and is another opportunity to promote the CELL Big Local and need for more volunteers. There has also been interest in the Transport Task Group arising from the Transport Survey in the Newsletter.
<p>Progress update on Pre-Plan Support Work</p>	<p>Pete gave an update on progress –</p> <ul style="list-style-type: none"> · Plan was still on schedule as per timetable circulated at the last Steering Group. · The six Task Groups have been meeting regularly, have engaged with external agencies, have discussed and agreed emerging proposals. · Pete stressed the importance for consideration to be given to proposals that do not easily fit into the remit of the Task Groups. · Next Steps – finalise the proposals, completion of the matrices, and start drafting the Plan with a first draft to be completed early September; followed by holding of the Big Local Community Event in late September/early October after which Plan will be revised, agreed and submitted to Local Trust. · Discussion within the Steering Group followed – agreed that the submitted Plan would be for an initial 2 years which would allow early wins based upon evidence during the public consultation events/surveys but also projects in the future that are currently at an early stage of development. · Pete suggested another Partners Event after the Community Event to give external agencies feedback and seek continued support from Partners.

Task Group
Feedback

See Attached
Table

Pete has produced a table - Attached - with all the Task Group feedback.

It shows that there will have to be a meeting of Task Group leaders to agree reductions in the budget forecasts and/or the postponement of some projects to later in the 10 year programme, as the two year requirement for Big Local funds is already approaching £400K!

- **Transport Task Group**....John reported on progress highlighting 3 priorities for the Plan:-

- Community Transport Trial before the Plan is approved to test the practicality of running CT Buses between the four villages to Morpeth on market day over a 10 week period (22nd October- 22nd December). 2 buses to run in the morning and 2 back in the afternoon. There would be no charge for residents to use the community bus during the trial period.

- Permanent Community Transport Bus to operate from CELL villages to Morpeth on market days.

- Community Transport service to support existing groups (e.g. WI, Scouts, Derby and Joan etc.) in CELL area to access meetings, visits etc.

- Shuttle service for Linton residents to access bus service "hubs" at Ellington and Lynemouth.

- Discussion within the Steering Group about cycle paths and links between other villages and publicity/graphics on community transport buses.

- Pete Duncan stressed the need for Task Group Leaders to identify key outputs from the proposals e.g. jobs created, training undertaken, volunteers recruited, etc.

- **Agreed to support the proposed CT Bus Trial as above at a total cost of up to £3,000 subject to the agreement of the Big Local Trust.**

- **Jobs Task Group**

- - Key Priorities highlighted by Andrew included –

- priority care services for the elderly to include home care service operated by the Day Centre

- Star Award submission to encourage local enterprise and apprenticeships

- and Environment Team established

- see attached matrix showing schemes and matching funding and balance required.

Task Group
Feedback

· **Environment Task Group**

Kevin highlighted the key priorities emerging from this Group-
- Key Partners have met regularly...Groundwork have produced a Plan for the Cell area, using environment as a vehicle for change. The Plan identifies activities and events.....such as tidy local eyesores /improved signage/habitat improvement works/ improving amenity use /Lynemouth Dene improvement/cycle path around Linton Wood/Creswell Pele Tower restoration/ link with training and environment opportunities e.g. fit mamas / teddy bears picnic etc.

- **see attached matrix showing schemes and matching funding and balance required.**

· **Young People Task Group**

Hayley briefly summarised the key priorities of this Task Group –

- support for the skate-park at Lynemouth Welfare; youth work sessions; international exchange with an enterprise theme; developing the welfare as a youth resource; training local youth workers and developing their skills through volunteering; physical shelter for young people; play parks for villages.

- **see attached matrix showing schemes and matching funding and balance required**

· **Tackling Poverty Task Group**

Andrew summarised priorities –

- Landlord accreditation and letting plans; advice and support through CAB / Food Bank; digital inclusion project including free wifi, joined up hot spots, good practice ideas elsewhere; Membership scheme for CELL Big Local, on and off line / discounts etc; Bulk buy in of core goods, pilot demand with intention of community shop with access to lower cost goods and social interaction; rubbish removals / sofas etc, furniture recycling / garden waste and establish a local team to carry out these works...multiple finance streams; Time bank; affordable warmth and fuel poverty scheme; community orchard; home help and care for elderly.

- **see attached matrix showing schemes and matching funding and balance required**

· **Housing and Community Buildings Task Group**

Liz summarised priorities –

- Big concerns re. landlords and boarded up properties; Looking to purchase a property; income could be recycled after costs; maintain property as permanently affordable. Envisage a Community Land Trust type of scheme.

- Need to obtain a local property £60k including refurbishment.

Discussions held with ARCH.

-Fund secondment of designated housing officer to engage with local people and improve private landlords activity

- Opportunities in future Pit Paths / church / new build. / self build / land purchase / new allotments

see attached matrix showing schemes and matching funding and balance required

<p>Helping Deliver our Plan</p> <p>FINANCIAL UPDATE</p>	<p>Guy introduced this item.</p> <p>Key Points -</p> <ul style="list-style-type: none"> -the need for evaluation of the Plan - need to identify future community activities and their costs e.g. future CELL Newsletters; events and promotional material; - need for a paid employee (part-time? and role description?) to support delivery of Plan and Partnership - Locally Trusted Organisation – who will this be in the future? - Community Chest – highlighted in previous Steering Groups. - Agreed that the PVC Group would look at the above and report back to the Steering Group at a special meeting in September. <p>- Action Point - Andrew agreed to do a report on the current financial position by Friday 15th August before holiday commitments.</p>
<p>ANY OTHER BUSINESS</p>	<ul style="list-style-type: none"> · CELL Values Plan – Pete to organise session in October · ISOS Guest Speaker to Steering Group –agreed to sort this out and invite Jon Twelves from Isos to a future Steering Group meeting · CELL Community Newsletter – agreed to discuss this at next Communications Group meeting. · Linton – the 2013 Surveys highlighted a need for “better facilities in the village” – but on discussions with the Community Village Shop Chair and also several residents, Pat found no enthusiasm to take action and change the present situation. It was agreed that BL were therefore unable to assist in these current circumstances.
<p>Date & Time of future meetings</p>	<p>Steering Group: 7-9pm Thursday 11th September at Ellington Village Hall</p>

Pat McCann
Big Local CELL Chair
16th August 2014

Attachments: CELL Draft Plan & Task Group Proposals & Costs