

CELL BIG LOCAL STEERING GROUP MEETING ON MONDAY 9TH FEBRUARY 2015

CRESSWELL VILLAGE HALL - 7.00P.M. - 9.00P.M

<u>Attendees:</u>	Pat McCann (Chair); John McCann; Liz and Tom Dunn; Bob and Christina Manners; Bill Tarbit (minutes); Cllr Milburn Douglas ; Max Cairns; Andrew Gooding; Liz Stobbart; Gillian Mason; Sal Armitage; Andrew Gooding; Anne Bromley.
<u>Apologies</u>	Barry Mead, Kevin Hindmarsh, Guy Nokes, Jean Gardener, Maureen Cairns.

<u>Minutes from</u> <u>last Meeting on 13th January 2015</u>		Agreed
<u>Matters Arising:</u>	<p style="text-align: center;"><u>Action Points</u></p> <ul style="list-style-type: none"> • CELL Admin. Apprentice - 2 applications submitted following published advert with a further application expected in due course; Andrew to speak to Mr Fox at the Academy about possible school leaver interest in the position; it was noted that the Academy is due to hold an "Apprentice week" shortly. Liz Dunne requested a copy of the advert • TG's spend profiles - reminder to all TG Leaders to reconsider and update if necessary their spend profiles as submitted for February meeting. • CELL Life - in progress with an approx deadline of late March for articles (after the Plan approval). All TG Leaders are reminded to draft articles for CELL Life (other than Kevin who has submitted a note). 	<p>Andrew to action.</p> <p>TG Leaders: John; Andrew; Christina; Pat; Liz</p>
<u>Agenda Item</u>		
3. Plan Update/Financial Update	<ul style="list-style-type: none"> • Andrew reported that Local Trust had all the information that they had requested including details of the LTO (Lynemouth Community Trust). • Following the submission of the Plan and all relevant additional information, Local Trust was planning a visit on 25th February at 2.00pm at Lynemouth Resource Centre. All Steering Group Members are encouraged to attend if at all possible. • Andrew also gave a financial update; he stated that 	<p>All Steering Group Members</p> <p>Andrew to</p>

	<p>he had not requested sufficient funds from the Available Pathway budget and an overspend of nearly £1,000 has resulted. Agreed Andrew would speak to Local Trust to see if this overspend could be met under the "Available Pathway" budget heading. The budget summaries were also discussed and he agreed to reassess them.</p> <ul style="list-style-type: none"> • Andrew also agreed in relation to the overspend to check out the payments to consultants SRC and Lynemouth Community Trust. 	<p>action</p> <p>Andrew to action</p> <p>Andrew to action</p>
4. Establishment of Partnership.	<ul style="list-style-type: none"> • Andrew informed the Group that to date 8 applications had been received from members of the current Steering Group to become members of the Partnership. • Further discussion identified the following people who were interested in becoming members of the Partnership - Pat, John, Max, Bill, Sal, Andrew, Dougie, Christina, Bob, Kevin, Kay from Groundworks and Lynn McIntosh from Watbus. • Some discussion about the frequency of the Partnership meetings - suggestion of having a monthly Steering Group meeting and a quarterly Partnership meeting although it was pointed out that decisions (which may be frequent in the early days of the Partnership) and which could only be made by the Partnership may have to meet more often than 4 x per year. • All proposed members of the Partnership had to sign the Memorandum of Understanding. Those who were at the meeting did so and those who were absent need to sign ASAP 	<p>Kevin, Kay and Lynn to sign.</p>
5.LTO Agreement	<ul style="list-style-type: none"> • No spend since last update; Andrew agreed to send a financial profile update and balance of funding 	<p>Andrew to provide ASA P</p>
6. Agreement to retain current BL Rep	<ul style="list-style-type: none"> • Steering Group unanimously agreed to retain service of Guy Nokes 	<p>Information</p>
7. Any Other	<ul style="list-style-type: none"> • Local Trust representative is attending Lynemouth 	

Business	Resource Centre on Wednesday 25 th February 2015 at 2.00pm to discuss submitted CELL Plan	All to Note
8. Meeting Date and Venue of next meeting	Monday 16 th March 2015 at Linton Village Hall at 7.00pm. - 9.00p.m. Note also meeting with Cerys Thomas of Resources for Change representing Local Trust on Wednesday 25th February at LRC at 2.00pm	

Pat McCann/Chair CELL Big Local Steering Group 15.2.15