

Meeting Details

CELL BIG LOCAL STEERING GROUP MEETING ON TUESDAY 13<sup>th</sup> JANUARY 2015 AT  
 ELLINGTON VILLAGE HALL - 7.00P.M. - 9.00P.M

<b><u>Attendees:</u></b>	Pat McCann (Chair); John McCann; Liz and Tom Dunn; Kevin Hindmarsh; Bob and Christina Manners; Bill Tarbit (minutes); Guy Nokes; Cllr Milburn Douglas ; Jean Gardiner; Max and Maureen Cairns; Andrew Gooding; Liz Stobbart; Gillian Mason; Sal Armitage;
<b><u>Apologies</u></b>	Barry Mead.

<b><u>Minutes from last Meeting</u></b>	On 8 <sup>th</sup> December 2014 at Lynemouth Resource Centre <ul style="list-style-type: none"> <li>Minor amendment Point 3 last bullet point - date should read January 2015 and not January 2105</li> </ul>	Agreed
<b><u>Matters Arising:</u></b>	<p style="text-align: center;"><b><u>Action Points</u></b></p> <ul style="list-style-type: none"> <li>News of the Plan? This had not been submitted by Andrew though it had been the expectation of the Steering group as minuted in December 2014. It was agreed after discussion that Andrew would submit the Plan to Big Local so that the assessment process can commence which can take 4-6 weeks and request a timescale for their approval of the Plan</li> <li>Options Paper for Partnership - discussion on the Options Paper circulated as an email by Andrew on 9<sup>th</sup> January; SG agreed Option 1 "to continue with the steering group and adopt it as the partnership with 50% of its members standing for re-election at the end of 12 months". In addition, that a Notice, inviting people to become members of the Partnership, be drawn up (agreed text for the Notice as per Option 2 in the 9<sup>th</sup> January email) and be put on the CELL web site, Notice Boards and post boxes in each of the villages. The Notice would give people one month to decide if they were interested in becoming members of the Partnership. Agreed that the SG would consider applications and sign up to the Partnership at its next meeting in February.</li> <li>Andrew was requested to circulate the Memorandum of Understanding (part of the</li> </ul>	<p>Andrew to submit Plan to Big Local ASAP.</p> <p>Andrew to draw up Notice.</p> <p>Andrew to circulate</p>

	<p>Partnership Pack) to the Steering Group</p> <ul style="list-style-type: none"> <li>• SLA between LTO &amp; Partnership - Andrew circulated (as attached to these mins) a draft SLA. This would be used as a front for any SLAs needing to be agreed with outside organisations as well as the one that the Stg Grp would need for employing LCT as their LTO. Agreed that Andrew would email copy to Max for CELL website and Steering Group would consider paper at its next Steering Group in February.</li> <li>• Job Description for Admin. Worker (as attached to these minutes). Andrew has been in touch and met with apprentice training organisations. Looking to jointly appoint an apprentice between ages of 16-24 living in CELL area. Andrew agreed to copy details to Max for CELL website.</li> <li>• TG's spend profiles - reminder to all TG Leaders to reconsider and update if necessary their spend profiles as submitted for February meeting.</li> <li>• CELL Life - agreed that approval of the Plan would be the main item for the next edition. Jean requested articles before March from TG Leaders. Looking for an April print, subject to Plan approval. Agreed that Andrew would set up a CELL Life Bank Account and that he would raise invoice(s) for adverts placed in previous CELL Life editions.</li> </ul>	<p>MoU. Andrew to email SLA to Max</p> <p>Andrew to email JD to Max</p> <p>All TG Leaders</p>
<p><b><u>Agenda Item</u></b></p>		
<p>3. Task Group Feedbacks</p>	<ul style="list-style-type: none"> <li>• <b>Transport</b> - Bus trial went well; waiting for Plan approval and funding for a further 6 month trial to consider long term future of the service; No 1. Sunday Service subject to Plan approval and funding support for a trial service between 24<sup>th</sup> May and 20<sup>th</sup> September; Intention to make contact with "user groups" of a community transport service to ascertain interest.</li> <li>• <b>Jobs</b> - Training for Enterprise on at end of month; WEAVE Textile training initiative starting at the end of the month.</li> <li>• <b>Environment</b> - awaiting Plan approval.</li> <li>• <b>Young People</b> - Hayley and Pat are meeting Children's Centre/YMCA to see if there are</li> </ul>	

	<p>opportunities for young people to use their facilities. Noted that the Welfare building is being painted (match funding).</p> <ul style="list-style-type: none"> <li>• <b>Tackling Poverty</b> - have recruited additional people; food bank changing to a Tuesday; low interest in CAB service but looking at developing a SKYPE Link; Christina is doing Credit Union training.</li> <li>• <b>Housing and Community Buildings</b> - scoping day with Andy Lloyd from the Cumbria Rural Housing Trust with hoped for funding for a further two days support to assist with development of a Community Land Trust for Lynemouth. Further opportunity to visit Glendale Trust in Wooler on Tuesday 24<sup>th</sup> February (10.45am - 3.15pm) to learn form a successful CLT.</li> </ul>	All to Note
4. Establishment of Partnership discussion. Please look up Partnership Pack on website prior to meeting	<ul style="list-style-type: none"> <li>• Further discussion on the Partnership - agreed that it was important that not all Partnership meetings would be "closed meetings" so it was decided that every other Partnership meeting would be open fully to the public.</li> <li>• Agreed that the number of members of the Partnership would be 20.</li> <li>• It was agreed the TG Leaders would invite any interested members from the outside organisations they are working with to consider joining.</li> </ul>	All TG Leaders
5. Finacial Update	<ul style="list-style-type: none"> <li>• No spend since last update; Andrew agreed to send a financial profile update and balance of funding</li> </ul>	Andrew to provide financial update ASAP
6. Any Other Business	<ul style="list-style-type: none"> <li>• Bob now has 10 copies of the CELL Film and they are available from his office at the Lynemouth Resource Centre.</li> <li>• Comments from the public following the November Event at Lynemouth - Jean stated that she hadn't seen these and Pat agreed to circulate the email again to Jean.</li> <li>• Barry Mead is bidding for funding for a Co-</li> </ul>	All to Note  Pat  Andrew?

	<p>ordinator for the Peel Tower Project and is looking for a room for this person. Resource Centre?</p> <ul style="list-style-type: none"> <li>• Andrew thanked Max for recent discussions on finances for CELL Big Local</li> </ul>	Max/Andrew
9. Meeting Date and Venue of next meeting	<p>Monday 9<sup>th</sup> February 2015 at Cresswell Village Hall at 7.00pm. - 9.00p.m.</p> <p>Guy submitted his apologies in advance</p>	

Pat McCann/Chair/23.1.15