

Minutes

CELL BIG LOCAL STEERING GROUP MEETING

7pm – 9pm Tuesday 14th October 2014 at
Cresswell Village Hall

<u>Attendees :</u>	John & Pat McCann(chair), Bob and Christina Manners, Guy Nokes , Andrew Gooding, Cllr Milburn Douglas, Kevin Hindmarsh, Jean Gardiner, Max and Maureen Cairns, Gillian Mason, Pete Duncan, Liz Stobbart, Anne Bromley, Bill Tarbit (minute taker)
<u>Apologies:</u>	Liz and Tom Dunn, Sal Armitage, Louise Lydiatt

<u>Minutes from last Meeting on 11.09.2014:</u> -	<ul style="list-style-type: none"> • Agreed as written and signed by the Chair.
<u>Matters Arising:</u>	<ul style="list-style-type: none"> • Gazebo and pop up poster – Andrew has found dedicated space in the Lynemouth Resource Centre, believed to be his office. • Action Point – Andrew to put travel expenses proformas on the BL web site ASAP. • Post Boxes –delivered to schools. • PVC have considered Draft CELL Vision Statement. Each of the Task Group Leaders have considered their vision statements. • CELL Newsletter – nearly complete and to be delivered by Gillian at end of month as per 1st Newsletter. • Those task Group Leaders looking for more volunteers for their Task Groups should inform Jean so that the request can be put “in a bubble” in the Newsletter. • Email to go out to all Steering Group members with a link to the draft Newsletter requesting comments by return (latest by 20th October) • Jean to send completed Newsletter to Max to put on CELL website.
<u>Plan Progress and Community Event Arrangements/ Big Local Film</u>	<p>Big Local Draft Plan</p> <ul style="list-style-type: none"> • All comments taken on board by Andrew. Guy indicted that as requested by the 22nd he had sent Andrew a list of comments and had not heard anything back ! Action Point – Andrew to check on inclusion of Guy’s comments in Draft Plan and respond to Guy. • Photos being looked at by Gillian • Vision for each of the Task Groups completed • Projects have been prioritised and finances firmed up including match funding (paper tabled)

Big Local Film Video

- Pete circulated a profile and a summary of the work to be undertaken by film maker Ben Holden
- Filming to be carried out on the weekend of 18th/19th October.
- Video/Film will last approx. 15 mins. which will include a series of resident interviews.
- Ben will be coming to the Lynemouth Resource Centre on Saturday 18th October at 10.00am to brief Task Group leaders and members of the Steering Group who are able to attend.
- Pat asked if the question “ How is this Initiative different to all others in the past” could be added to questions asked.
- Under the different Task Group headings –
 - Transport – John and Val (from Linton) to be interviewed
 - Environment – Kevin and possibly Paul and Charlie to be interviewed
 - Jobs – Andrew to be interviewed
 - Young People – skate park group, Amber and Tracey to be interviewed
 - Poverty – Michelle, Kai and a.n. other to be interviewed
 - Housing – Liz and Tom Dunn to be interviewed
 - Strengthening our Communities – Jean and Dougie agreed to be interviewed

Big Local Event – Saturday 15th November at Lynemouth Institute

- Peter/Andrew to host.
- Timetable –
 - 5.30p.m. – Meet and Greet
 - 5.45 p.m. – Film/Video shown
 - 6.00p.m. – presentation of the Draft Plan
 - 6.30p.m – Questions and Answers
 - 6.45p.m. – Pie and Peas and a chance to look at the display boards, fill in comments sheets and receive lottery ticket.
- Display Board information was circulated and will be circulated to all for comments
- Max requested display board info. For the web site
ACTION: Pete please email to Max when finalised
- Discussion about publicity for the event: full page in CELL Life; posters around the villages and on the BL Post Boxes.

Task Group
Feedback

- **Transport Task Group**....John reported on progress with the community transport trial.
 - Trial to start on 22nd October; need to get a debrief from the users of the bus service; awaiting calls from Arriva re. route 1 bus route; Max looking at some form of Dial A Ride service to get villagers linked in to other common transport initiatives
 - 77 people have signed up to become members of the Community Membership scheme

- **Jobs Task Group**
 - Star Award submission to encourage local enterprise and apprenticeships – decision expected next week.

- **Environment Task Group**
 - on track and matrices completed
- **Young People Task Group**
 - have prioritised projects; some progress being made with ISOS who are doing some youth work with YMCA
- **Tackling Poverty Task Group**
 - Gillian is wanting to organise the Group to meet on a regular basis
- **Housing and Community Buildings Task Group**
 - Group are meeting on 24th October.
- **Cross Cutting – Strengthening Communities – includes-**
 - Community kitty
 - web site
 - employment of a Co-ordinator.

- **Declaration of Interest** - Andrew Gooding left the meeting and Cllr Milburn Douglas left the meeting before discussion. Bill Tarbit declared an interest and took no part in the discussion.
- Guy introduced the paper as per his email to Steering Group members of 10th October.
- Main Points raised –
 - steering group has two options 1) invite LRC to continue in their LTO role or
 - invite other organisations to apply for the role on the basis of a specification for the role
 - On the basis of the CELL plan to date, the approved LTO would receive approx £8,000 in Year 1 for providing agreed services (5% of the annual budget paid for by Local Trust – not CELL)
 - Other organisations that could possibly be approached by way of the tender route could be e.g. Isos, Groundwork, Parish Council etc.

LTO support for
the £1m –
facilitated
discussion

- suggested that “evaluation” of the process – the projects & spend should be added to the requirements of the LTO

- Max felt that there was a need for a “cashier” (someone with financial skills i.e. accountant) on the Steering Group/Partnership Board to help in ensuring financial probity. Guy mentioned that the LRC has a board to oversee its activities and use of finances with much experience of managing external funds, such as European monies

- It was raised by Bill that Lynemouth Community Trust had considered the issue of being the LTO at its last meeting on 29th September. Andrew has been asked to present a paper on the matter to the Board of Lynemouth Community Trust at its meeting on 27th October.

- Due to the limited time for discussion Guy stated that he was happy to receive questions on the paper by email/phone from any SG member and that it was agreed that the BL Steering Group would consider the matter again at its next meeting on Tuesday 11th November 2014.

ANY OTHER
BUSINESS

Date & Time of
future meetings

- Cresswell Curiosities Talk by Barry Mead on 30th October at 4.30pm at Cresswell Village Hall.

Steering Group: 7-9pm Tuesday 11th November at Linton Village Hall.

Pat McCann
Chair
17th October 2014