

Strengthening Communities

Monday 2nd November @ Lynemouth Resource Centre – 10:00am

Attendees	Christina Manners (Chair); Rebecca Matthews (Minutes); Max Cairns; Anne Bromley; Jean Gardner
Apologies	Andrew Gooding; Gillian Mason

(1) January Meeting

There has been an issue with trying to book Ellington Institute on the day we preferred but unfortunately it is double booked. Ellington Institute can offer us the 28th January 2016 instead but a decision needs to be made between members of the Partnership before making a final decision.

The information about the January meeting will be briefly put into CELL Life but another flyer/leaflet will be sent out before the meeting so that residents of the four villages have enough notice that it is on.

The CELL bus could be put on for the meeting to take residents up to Ellington Institute so that we are providing transport for individuals who are unable to get there and back.

This meeting can also be a chance for individuals to be able to get help with filling out application forms and finding out about the next Big Local Plan and also for any additional information to be given out that may be needed.

(2) Help and Support Meeting

A help and support meeting will also be held in January 2016. Christina has spoke to the Credit Union about publicising the help and support that there is available for individuals such as the Food Bank, Credit Union, CAB and the Benefits Welfare.

The police, ISOS, CELL Big Local Members and carers will be attending to show that when the benefits change that there is help provided by these people. It will be a meeting to show what happens next, what help can be provided outside of the meeting and who they could ask for help and also what they can do to help themselves.

An overall cost has been put together and this will be spent to cover the costs of rent, refreshments and publicity. There are funds under the events heading which will cover this.

The CELL bus needs taken into consideration to use on the day of the meeting to take individuals there and back as people may not have guaranteed transport and may want to attend.

(3) CELL Life

Bob has put together a computer with the software on (all free of charge). The software on the computer is InDesign and Photoshop. The software can be put onto other computers so that it is not just on the one computer. Training can be provided for the software.

A way of backing up the information on the computer needs to be put into place. This could be a good way to use Drop Box to store all of the information and documents online.

Action Point: Christina is going to contact Alex (technician) to see if it could be backed up with the other computers at Lynemouth Resource Centre.

The delivery of CELL Life was going to be delivered by Royal Mail but there was a deadline of the 3rd of November and there was no way of getting it to them in that short notice as it would not have left any time to get it finished and sent to the printers etc. Rebecca has decided to deliver CELL Life.

(4) Community Kitty Form

The community kitty form is broken down onto 2 pages so that it is not as complicated and will be straight forward for individuals who are interested to fill in.

A decision has been made that once the form is filled in by a member of the four villages it will then go to the Strengthening Communities Task Group then to the Partnership for an overall decision.

A lot of consideration will need to be taken in when a form comes in as we will have to make sure that it is going to have some sort of lasting effects and that it will be worth going ahead with. There is no point in giving individuals money to start a project if it is not going to be worth it and a waste of time.

(5) Website

The CELL website seems to have a problem when using Apple devices as it won't let you access the drop down boxes. Max is going to try and resolve this problem.

Max has shown Rebecca how to add minutes and dates of the upcoming meetings to the website and this will also be done by the new Employee when they start. This means that more people have access and also it means that documents that need to go on don't have to be sent through Max every time.

(6) Any other business

Christina is going to contact Ellington Play Park to get a reference or a written document to show what they are wanting, the costs and the benefits. Max is going to try and sort out the application form for Ellington Village Hall to get the extension that they are after. There are going to be presented at the next Partnership Meeting.

Tyne Gateway unfortunately did not get their application form approved but a decision has been made to keep an eye out for the future to see if they progress and how successful it is etc and may be a good use to have under CELL Big Local.

(7) Date and time of our next meeting

It has been agreed that the next meeting will be Monday the 7th of December at Lynemouth Resource Centre, starting at 10:00am.