

Strengthening Communities Meeting

Friday 26th August 2016

Lynemouth Resource Centre – 10am

Attendees:	Jean Gardner (Chair); Rebecca Matthews (Minutes); Mary Taylor; Joyce Bell
Apologies:	Christina Manners; Ashley Johnson; Max Cairns

The previous Strengthening Communities Meeting minutes/ Task Group Report were agreed by all.

Christmas Event

Rebecca, Mary and Joyce met on Monday 22nd August at Lynemouth Resource Centre to start planning our Christmas Event and putting all of our ideas together. Please see below the minutes:

Family Festive Fun Fayre Christmas Event Planning Group

Attendees: Rebecca Matthews (Minutes); Mary Taylor; Joyce Bell

We have agreed to hold our event on Sunday 4th December 2016 at Ellington Institute. Mary Taylor confirmed this has been booked. We have booked the venue for 12:30pm – 4:30pm, it will be open to the public at 1pm till 4pm and the half an hour before and after is time allocated for setting up.

What's happening?

We have a variety of different things going on through the day, such as:

- Visit Santa's Grotto – Children will be able to visit Santa and receive a small gift. Mary and Joyce are going to look at a large warehouse to see what gifts we could get and for what price etc.
- Michelle's Dance Group – Mary asked if they would like to attend and they have agreed to come along. A letter is to be put together by Rebecca confirming the event and giving any relevant details about the day. For Michelle's Group attending we could possibly offer them a Community Kitty application form?
- Ellington First School Choir – We are hoping to involve the Choir, Mary and Rebecca to meet with Mr Vardy once the letter has been put together by Rebecca to see if the Choir would like to attend the event and giving any relevant details about the day.
- Mary Taylors Ukulele Group – Mary has confirmed they would attend.
- A selected few Craft Fayre Stalls – Joyce would be doing her jewellery stall, Rebecca would like to ask Ken Pearson to bring along a few of his tapestries.
- Joe Oliphant & Group is going to provide a Children's Disco where we could possibly include a few party games.
- Rebecca is going to speak to Audrey Turnbull about the Face Painter that attended Lynemouth Gala as we would like her to attend our event.

- Joyce Bell is going to run a tombola and all funds will be going to a charity (Wheelchair Tennis).
- Neil Taylor will be selling his History Book – The Four Villages.
- Small Buffet? We have priced a buffet from Rebecca's Mam and to cater for 160 people @ £2.50 per head would cost us £400.00. It would be a light, finger buffet which would be free of charge for the public but we will be including a donation box.
- We need to ask Christina to check at Ellington Institute to see what we can do about drinks and refreshments. Can we provide tea, coffee and juice? All other drinks could be bought at the bar?
- Kids Craft Table – We are going to set up a small table for Children to be able to colour in or write a letter to Santa. We will create a Post Box for Children to post their letters to Santa.

Rebecca has confirmed with Vikki Thompson at Lynemouth Day Centre that we can use one of their large red chairs as Santa's seat in the Grotto. (Confirmed 07.09.2016)

We are hoping to have a family fun activity packed day. We will be putting in an application for funding for this event as the last ones we have planned did not require any funding as we used the money we received from Stall Holders. We are hoping to get around £800.00 to make our day successful. The application for funding will be put in after Tuesday 13th September when Christina returns back to work.

Ideas for the next Plan

1. What is continuing?

We need reports for projects that have gone on in the current plan, Jean has agreed to cover CELL Life, Rebecca has agreed to cover the Events and Christina has agreed to cover the Support Service and Community Kitty. Joyce, Mary, Rebecca and Jean approved to continue the following projects:

- Support Service
- Community Kitty
- Website
- Community Events
- Staff Costs

2. What new projects?

The Community Cooking (if the pilot is successful) will be running in October 2016.

Community Orchard

Kevin Stoodley has a group of young dads that he is working with and has kindly offered to start managing the clearing of the allotment ready for the school to use in September/October 2016. Neil Taylor may be interested in doing a walk around the Lynemouth Dene and the Community Orchard (allotment) once complete.

Website

Max, Rebecca, Kevin and Bob are getting together to discuss changes to the website that need to be made to make it more user-friendly and efficient. They are meeting on Monday 12th September 2016 @ 10am at Lynemouth Resource Centre. An update will be given at the next meeting to inform everyone on what got discussed.

CELL Life Newsletter

We have had a few problems with Thru Yor Door as a large number of Lynemouth residents have still not received their Newsletter and it was supposed to be out by the 15th August. Christina is going to contact Thru Yor Door when back from Staff Holidays. We have agreed the next CELL Life Newsletter deadline for articles will be the 1st October to give Jean time to get it organised and to the printers and it will need to be at the deliverers by the 11th November hoping to start delivery by Monday 14th November.

AOB

The History Group's Community Kitty application has been approved by Rebecca, Jean and Joyce. The only thing to be added to the application form is the amount of years (over 20 years) it has been running for to show they are successful.

The Scout Group Community Kitty application has been approved by Jean, Rebecca, Mary and Joyce.

Next Meeting

Our next Strengthening Communities meeting will be arranged when Christina returns so we can see when everyone is available.