

# Partnership Meeting

8<sup>th</sup> March 2017 at  
Lynemouth Resource  
Centre 5.15-7.15pm



*Making a Difference*

*in Cresswell, Ellington, Linton and Lynemouth*



<b>Attendees:</b>	Sal Armitage (Chair), Guy Nokes, Clare McKay (Minutes), Bob Manners, Christina Manners, Kevin Hindmarsh, Rob Cox, Bill Tarbit, John McCann, Pat McCann
<b>Apologies:</b>	Rebecca Matthews

		<b>Actions</b>
<b>Welcome</b>		
<b>Declarations of interest</b>	Bill and Kevin as Trustees of LCT (Lynemouth Community Trust), Rob in relation to the LTO item.	
<b>Minutes of February meeting</b>	The minutes of the last meeting were agreed as an accurate record of the meeting.	
<b>Matters arising</b>	No matters arising.	
<b>Financial update and future</b>	<p>We are now up-to-date on re-inputting all of the CELL transactions and are confident that the figures are correct. A finance update was sent round to everyone prior to the meeting, showing expenditure of the task groups to date, plus a projection from 1<sup>st</sup> March up to the end of April. This is the period we have requested as an extension to the current plan.</p> <p>Local Trust has also been sent an income/ expenditure update to the end of Feb, as well as the projected budget. We are awaiting confirmation from them that the extension has been agreed.</p> <p>There is currently a variation between our expected and actual balance due to just under £4,800 being owed by LCT to CELL, largely caused by two automatic transfers made by the bank. The repayment of this is still to be resolved.</p> <p>It was queried whether the CELL reserve account has now been made into a current account as requested. (<b>Update:</b> this has now been done).</p>	
<b>Annual Review</b>	Our Annual Review meeting to examine all of the CELL work to date has been booked for Weds 29 <sup>th</sup> April, here at LRC. As part of that we will be looking at the impact of all of the work funded by CELL. As a result of reviewing the CELL finances, and the	

	<p>project evaluation work which has taken place over recent months, we have become aware that we have no supporting evidence relating to the funds awarded to the Jobs Task group for Star Awards and the social enterprise expansion. We are working with LCT to review the expenditure on these pieces of work and will update when we have more information. Local Trust have been made aware of the situation, and we will report back as part of our Annual Review.</p> <p>It was agreed that the CELL Funding Approval and £500+ forms need to be tweaked to make clearer the expectations and reporting procedures for recipients of any CELL funding. SLAs will be drawn up for all future funded projects.</p>	Guy/ Rob/ Clare
<p><b>Financial Update from Lynemouth Community Trust inc. Proposal from Dave Lodge</b></p>	<p>Dave Lodge is continuing to work with the Trust to clarify the financial situation of all its areas of work, including the Coast Carvery which is hosted onsite. The Trust has recently received some significant orders for Weave and Kenspeckle but are still unsure of the level of profit in these orders. They are also continuing to chase unpaid bills for work done, though many of these are problematic because of the age of the debt. Guy requested a written finance update from Dave.</p> <p>LCT has made a request for £5,000 of CELL financial support to fund a 2 month piece of work with Dave Lodge to fully explore the sustainability of the Trust. There was some discussion around whether this would need to wait until the beginning of May when the new Plan is agreed, with the amount coming from the £40,000 originally proposed to support the work of the Trust. This pot of money will be dealt with as a contingency pot which LCT can apply into, based on a business plan etc, when they have a clearer idea of what's needed. Clare will send Bill the £500+ form to be completed with more information on Dave's current proposal.</p>	<p>Bill</p> <p>Clare</p>
<p><b>Future LTO arrangements</b></p>	<p>We are aware that Lynemouth Community Trust now have a limited capacity without a Manager in post, and were asked whether they would wish to retain the role of LTO. Bill confirmed that ideally they would like to retain the role but feels that it may no longer be feasible. There was also concern expressed within the group about the possible need to change LTO several months down the line if LCT is not viable longer term. The LTO agreement with LCT ends naturally with the conclusion of the</p>	

	<p>current Plan, and everyone agreed that we should explore other options while still retaining a close relationship with LCT and a CELL base here in the building.</p> <p>Rob confirmed that YMCA have offered their services to take on the LCT role, and there was some discussion around other potential providers. A small working group will be created to take this forward.</p>	Guy/ Clare Sal/ John
<b>Project funding</b>	<p><b>Housing Officer</b> – agreed to fund the added accommodation costs for this piece of work if the exact rental fee for an LRC room can be confirmed.</p> <p><b>Luncheon Club</b> – It was agreed that UnLtd should be approached to look at this project initially, and that more clarification was needed on a few issues. Christina will work with Vikki on this.</p> <p><b>Baron’s Walk</b> – All agreed that the £5,000 which was originally set aside for this piece of work in the current plan should be carried forward to the new plan.</p> <p><b>Community Transport</b> – John felt that the decision to withdraw this project should not have been based solely on cost, as the project represents a vital social opportunity for many people in the villages. He proposes reducing delivery of the service to one bus each way, per week, while exploring opportunities to either develop the project or sustain it in other ways. This will effectively half the costs for the next two years.</p>	Bill  Christina
<b>Conditions of funding</b>	<p><b>Ellington Juniors</b> – Ellington Juniors to be asked to provide CELL with a copy of any feasibility study/business plan which was created for their main funder, the Football Foundation.</p> <p><b>Ellington Playpark</b> – It was agreed that the playpark, and all other larger projects, should provide evidence of obtaining 3 quotes for any work to be done. Going forward, all projects will also be subject to a SLA confirming CELL requirements.</p>	Clare  Clare
<b>AOB</b>	None.	
<b>Date and time of next meeting</b>	Wednesday 24 <sup>th</sup> May, 5.15-7.15pm at Lynemouth Resource Centre.	